

**2023 Mt. Gilead Summer Park Program Application for Employment**

Personal Information

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Social Security Number \_\_\_\_\_ Birth Date \_\_\_\_\_  
Parent/Guardian \_\_\_\_\_  
Telephone number in case of emergency: \_\_\_\_\_  
Cell Phone : \_\_\_\_\_ Email: \_\_\_\_\_

Education

High School/College 1 2 3 4 \_\_\_\_\_

Circle last year completed

List High School/College Scholastic Honors, Offices Held, and Extracurricular Activities

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Earliest Date available to work \_\_\_\_\_ Last date available \_\_\_\_\_

General Information

Describe why you are interested in working for the summer Park/Pool Program.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you completed the Red Cross Senior Lifesaving Course? \_\_\_\_\_ When?

Would you be willing to take the Red Cross Course? \_\_\_\_\_

Can you work all summer? \_\_\_\_\_ If not, Why? \_\_\_\_\_

Would you be willing to work weekends and nights? \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

## CRIMINAL HISTORY CHECK

The Town of Mt Gilead summer program believes that a safe learning environment must be provided for all students and employees. Summer employees also must be role models for children and positively represent the summer program within the community. Anyone who directly or indirectly has contact with children holds a unique position of trust. The criminal history of an employee or volunteer may affect these goals and responsibilities and will be considered in hiring and dismissal decisions.

Accordingly, the administration will conduct a criminal background check for all applicants offered employment, any volunteers, substitutes, or independent contractors who carry out duties involving contact with children or other employees. Applicants will be required to answer completely and accurately questions in their application with regard to criminal history or records. Applicants also shall consent in writing to a criminal record check and possible fingerprinting or other identifying information relied upon by any repositories of criminal information. Failure to consent will result in rejection of an application. Applicants may be hired conditionally pending the outcome of the criminal record check.

In case of applicants who have lived and worked in the state of North Carolina for the past 5 years before the date of the application, a statewide criminal record check will be conducted. For those who lived or worked outside the state for the past 5 years before the date of application appropriate record checks will be conducted.

The applicant or conditional employee will not be hired if the criminal record check reveals "criminal history," defined as the conviction of a crime, whether a misdemeanor or felony, that indicates the employee (1) possesses a threat to the physical safety of students or personnel, or (2) has demonstrated that he or she does not have the integrity to fulfill his or her duties as a Park Program/Pool employee. A certified copy of an applicant's or employee's conviction notice shall be obtained before any final employment decision based on the criminal history.

The Summer Program or its governing body shall make written findings with regard to how it used an applicant's criminal history information when making employment decisions based on receipt of a criminal history.

If a criminal record check reveals that an applicant or conditional employee was charged but not convicted of a crime, whether misdemeanor or felony, that suggests that the employee may not meet the employment standards of this program, the administration shall conduct a further investigation into the employee's conduct and the circumstances surrounding the charge.

Information obtained through the implementation of this policy shall be confidential as provided in the North Carolina General Statutes. Procedures for implementing this policy may be developed and administered by this program or its governing body.

\_\_\_\_\_ (initials)

**As an employee of the Mt. Gilead Park Program, I agree to abide by the following rules and consequences for employment...**

1. Employee will arrive on time for all duties with Park Program and/or Pool. \_\_\_\_\_(initials)
2. Employee will spend work time engaged in activities with the pool/park children and NOT with fellow employees. Cell phones should be put away and only checked during breaks and rotation change. \_\_\_\_\_(initials)
3. Employee will refrain from using profane or derogatory language in front of children at Park Program or while on Pool premises. \_\_\_\_\_(initials)
4. Employee will spend work time at pool engaged in pool duties and will do their share each work period. \_\_\_\_\_(initials)
5. Employee will always behave in a professional manner while on park premises both on and off duty. \_\_\_\_\_(initials)
6. Employee will put in for time off at least a week in advance except in case of emergency. \_\_\_\_\_ (initials)
7. No employee will change or alter work schedule without prior permission from manager or assistant. \_\_\_\_\_ (initials)
8. Any employee caught with or engaging in anything illegal will be dismissed immediately. (i.e., drugs, alcohol, or weapons) \_\_\_\_\_ (initials)
9. Employee will not post pictures or discuss any child at the pool/park on any form of social media. \_\_\_\_\_ (initials)

\_\_\_\_\_  
**Signature of Employee**

\_\_\_\_\_  
**Signature of Parent or Legal Guardian (For employees who are minors)**

\_\_\_\_\_  
**DATE**